

ADMINISTRATIVE - INTERNAL USE ONLY

21 November 1983

MEMORANDUM FOR: C/I&AB

FROM: [REDACTED]

C/HRPS

SUBJECT: Request for FY 1983 Information  
From the OP Data Base - DDA  
Succession Planning

1. It is requested that HRPS be provided with information on all GS-12 through GS-15 employees in the M Career Service and all M sub-groups, as of the end of FY 1983. The information requested is SSN, age, OCC code, grade/step, SD, SCD, LCD, and retirement code. In addition to the hard-copy report, it is requested that the information be placed in a VM file for HRPS use.

2. The above information will be used by HRPS to support recent DDA requests for analytical support for their succession planning efforts. Please contact myself or [REDACTED] to provide any further clarification this request may require.

Distribution:

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1 - DDA Succession  
1 - DDA Projects  
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1 - Stayback

[REDACTED] jmr (21 November 1983)

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